



Martlesham Parish Council

Parish Room
Felixstowe Road
Martlesham
Woodbridge
Suffolk IP12 4PB

Telephone: 01473 612632
Email: admin@martleshamcouncil.org.uk
Website: <https://www.martleshamparishcouncil.org.uk/>

10.01.2025

Dear Councillor

You are hereby summoned to a meeting of the RECREATION & AMENITIES COMMITTEE which will be held at **PARISH ROOM** on **WEDNESDAY 15th January 2025** at 7.30pm.

The meeting is open to the public and press to attend.

Please inform the Clerk if you would like the Hearing Loop System turned on.

Louis Linsley

Louis Linsley, Council Officer for Martlesham Parish Council

AGENDA

CP is committee paper, N/A is Not applicable

Time	Item	Action by committee	Ref
19.30	1. To appoint a Chairman for this meeting only	Appoint Chairman	N/A
19.32	2. Apologies	Note	N/A
19.33	3. Any declarations of disclosable pecuniary or local non-pecuniary interests	Register interests	N/A
19.34	4. Actions from last Meeting	Ongoing or on agenda. Note	N/A
19.35	5. PUBLIC FORUM		
	5.1 To allow members of the public to address business on the agenda	Note/Consider	Any issues?
	5.2 Any issues raised by the public	Note/include on another agenda?	Any issues?
19.45	Items for consideration		
19.50	6. Playground inspections and risk assessments		
	6.1 Combined Report including Record of decisions made by the Clerk between meetings, as required by the Openness of Local Government Bodies Regulations 2014	Agree/Ratify	CP to follow
19.52	7. Sites		
	7.1 Runway Heritage Car Park Bike Rack Damage	Consider	CPs
	7.2 Runway Heritage Carpark – Electric Car Charging Point – Update and Plan Going Forward	Consider	CP
	7.3 Jubilee Bike Trails CCTV Alternatives to combat vandalism – Consider Options – Design Out Crime Update	Consider	CP
	7.4 Jubilee Bike Trails Improvements	Consider	CP
20.05	8. Finance		
	8.1 Pending expenditure	Agree	CP
	8.2 Payments for approval	Agree	CP
20.43	9. Working Groups		
	9.1 Community Orchard Working Group Update	Note/consider	CP

	10. Trees		
21.03	10.1 Tree Warden Report: January/February 2025	Consider	CP
	11. Project Planning Document		
	11.1 RECOMMENDATION F2024/12g: The F&GPC recommends that the project document produced by the Planning and Projects officer is used as a working document for future projects	Consider	CP
21.11	Items for noting		
	12. Sites		
21.13	12.1 Martlesham Common LNR any update?	Note	
	12.2 Use of chemical free or environmentally friendly solutions.	Note	
21.16	13. Sensory Area project		
	13.1 Progression of Nature for Us All Update (Sensory Area) Project	To Note	CP
	14. Biodiversity		
	14.1 Proceed with Council Biodiversity Action Plan and Biodiversity Policy to note	Ongoing/ To Note	
	15. Working Groups		
	15.1 Recreation Ground & Kronji's Piece Steering Group update	Note	
	15.2 Green Infrastructure Workshop update	Note	
	16. Social media and newsletter items (February/March)		
	16.1 List items		
	17. Items for consideration at the next R&AC meeting		
	17.1 List items		